# E3 Mobility Smart Documents in a Mobile Workplace

Element3 Solutions have partnered with World Class technology providers to give our customers access to technology systems, enabling turn-key business solutions. Element 3 Solutions will additionally provision, configure and monitor your server to ensure you just use technology, not worry about technology.



E3 Mobility is flexible electronic document solution that allows you to easily convert legacy paper-based documents to electronic format. Now digital, enhance your documents with automation and validation to ensure that your staff are collecting the right information for the task at hand.

Digitally issue and collect documents via the centralised console, eliminating the need to send tasks to staff by email or phone.

### ARE YOU EXEPRIENCING ANY OF THE FOLLOWING?

- Paper based forms that your staff must have on hand to use
- Staff working out of the office, with no connection to the business network
- Difficulty issuing jobs or tasks to remotely working staff
- Long delays receiving paperwork back from site locations or employees
- No visibility of your current business activity status
- Manual keying and processing of paper-based data

## **6 WAYS ELEMENT3 SOLUTIONS CAN HELP YOUR FIELD DOCUMENT NEEDS**

#### **Digitise Traditional Paper Documents & Forms**

Having the right paper form, and the latest version, is no longer an issue when your staff have the E3 Mobility app. All required forms are synchronised form the central server ensuring everyone has the right documents, the right versions, at the right time.

#### Simple Yet Flexible

Simply download the iOS or Android app, log in and start working! No configuration on the user's device mean that even contractors can use the system no matter what device they have; usually without any training!

#### **Digital and Validated Data**

Now that you are using digital forms, you have eliminated the need to re-enter handwritten data later. Validation rules mean that your documents are now "Smart Forms" ensuring that you are collecting and using quality information in your business systems.

#### **Automated Notifications**

Notify the right people at the right time. Alert the Safety Manager when an incident has occurred. Notify the Quality Manager when a checklist has not been performed. Let E3 Mobility monitor and manage all critical or important events and requirements.

#### **Supporting Information**

A picture says a thousand words! Collect supporting information in your documents such as Photos, sketches, even audio and video! Then have your customer sign-off on the document making end of job processing simple.

#### **Smart Interface**

Remove confusion and ambiguity of complex forms by automating the electronic form to only ask questions that are relevant. Hide the "Fuel Used" field if the vehicle was not used. Enforce photos if the delivery is rejected due to damage.

# **TYPICAL E3 MOBILITY APPLICATIONS**

- Safety & Pre-Start Checklists
- Incident Forms
- Job Sheets
- Timesheets

- Condition Reports
- Expenses
- Travel Log
- Usage Recoding

